

## **Player Instructions:**

Rosters for the CMO 35 LEAGUE will be submitted using the new online roster tool. In order to be on Your Teams roster, you need to either accept an invitation that you will receive via email from your team Coordinator OR, log onto the Mass-Soccer Registration site and request placement on a team of your choice. Please note that the email address and password you used to register for your Mass ID card is the ONLY email address you may use for this system.

**If you have received an invitation from a team coordinator:** Click on the link provided, and a new window will open asking you to accept or deny the request. Accept the request, click submit, and you will be added to the official team roster.

**If you have NOT received an invitation:** You may request placement on a team by logging into the Mass-Soccer site using the email address and password that you used to receive your passcard. Once on the site you will be able to choose a League (CMO35) then choose a team. Click submit. Your request to play will be sent to the team coordinator. You will receive an email letting you know if your request has been accepted or denied.

**If you forgot your email address OR password:** If you forgot your email address you can use your passcard ID #. If you forgot your password log on with your email Address or passcard ID # and a new password will be emailed to your passcard email address.

**If you would like to change your email address or password:** Use your full email address (the one you initially used to register) as your log in name. Once logged in, click on "My Account" in the upper right hand corner of the screen. You will be taken to a page with links to change your email and password.

***Below is an example of the Invitation Email that may be sent by a team coordinator and Mass Soccer to you:***

***Email Subject Line: New Player Transfer Invite***

*Dear Player,*

*A player transfer request has been initiated for Jack Black to join A Wicked Awesome CMO35 team.*

*Please use the following link to accept or deny this change.*

***<https://reg.mass-soccer.org/rosters/transfer/14>>Click***

**Troubleshooting -** If the link does not bring you to your Mass Soccer account:

**Make sure your email address is current on the Mass Soccer website.** Go to <https://reg.mass-soccer.org/accounts/login/>. Use your full email address (the one you initially used to register) as your log in name

\*\*\* Using a smart phone to accept an invitation might not work. Try using a regular computer.\*\*\*

**Mass-Soccer Registration Website Link** → <https://reg.mass-soccer.org/accounts/login/>

**If you have ANY problems logging onto the Mass-Soccer site please contact the CMO35 Secretary Jack Keough at [TantasquaSoccer@aol.com](mailto:TantasquaSoccer@aol.com).**